

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR JANUARY 16, 2018**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included George Brady, Mike Harding, Adam Fritz, Christine Perry and Megan Sherrard. Staff present was Jord & Kerri Wilson. Community present was Fire Chief Keith Zweigle, Holly Bange, Mike Maltais, and Nanno & Angela VanEysinga.

OATH OF OFFICE: Councilwoman Christine Perry was given the oath of office by Clerk Treasurer Wilson.

CONSENT CALENDAR

Councilmember Fritz moved to accept payment of checks numbers 29132 to 29165. Voided checks 29082, 29091 & 29105. Claim checks total amount of \$278,629.74 and payroll checks total amount of \$36,225.57. Approval of the minutes for the meeting held December 18, 2017 and approval of the mayor's monthly meeting plan given verbally. Seconded by Sherrard. Motion carried unanimously.

AUDIENCE INPUT: None

COMMITTEE REPORTS: Mayor Anders stated she would like to move Sherrard to the Planning Committee and also to Parks & Street Committee to replace Fritz. New council member will fill Sherrard's place on the Solid Waste & Recycling Committee and the Water & Sewer Committee. Fritz stated that Planning Committee met and discussed zoning regarding timeshares. Perry stated the Park Committee met and discussed the updated Park & Rec Plan for the next six years. The plan will be presented to council at February meeting. Perry and Sherrard commended Jord Wilson and Kurt Danison on a great job drafting the plan. Sherrard stated she was excited to be put on the Parks Committee.

CITY REPORTS

Police: Report was submitted in council packets.

Fire Department: Fire Chief Zweigle stated the department is continuing to work on training. They have 3 to 4 new recruits. Chief is waiting on the air packs and then department will be trained on use. No calls in the city and three district calls. There was some concern about snow plowing on Beach Street. Chief Zweigle met with the school and City Administrator Wilson and discussed widening the plowing on Beach to accommodate emergency vehicles. This issue has been addressed. Chief Zweigle asked council to readdress the Fire Engine and what needs to be done as it will not be stored inside after the winter.

Mayor's Report: Mayor Anders stated CDBG funds had been released. OCOG met and they sent back the Interlocal Agreement to Scott DeTro with changes. They are continuing working on the bylaws and Mayor Anders was appointed vice chair. Mayor did attend the NCWEDD retreat. They are working on a Planning Forum and Summit for February/March. The IRIS received an annual sponsor so the cost to the city will be cut in half for 2018 meeting. Mayor went to Chamber and they are working on figuring out the bylaws & how decisions are being made. Mayor Anders cautioned council to watch for email scams. She did attend the Department of

Agriculture Seminar at the Central Building. Upcoming events include: AWC Legislative Conference in Olympia and Department of Natural Resource meeting in Tumwater on wildfire. **Council Reports:** Brady attended SWAC and informed council that the city cardboard station is getting picked up weekly. They are working on the tipping fees for the landfill as they have not changed in twenty five years.

Long Term Recovery: Mayor Anders invited everyone to attend the presentation meeting on January 19th, 8:30-10:45am at the Church of Christ. Approximate total rebuilds will be 35-37 homes. LTR is working on funding and has approved the Love WA Project and Map your Neighborhood & Ready program.

School: no meeting

City Administrator: Jord Wilson submitted a report in packets for council. His report consisted of updates on all public works projects. Wilson discussed streets and the snow plowing.

Clerk-Treasurer, Kerri Wilson:

- General Fund Revenues & Expenditures closed on track.
- Hotel Motel Revenues are a little lower.
- Sale & Use Revenues are on track.
- Property Tax Revenues are higher.
- Building Permits: Building has slowed way down but revenues are still higher than building department expenses.

PUBLIC HEARINGS:

ORDINANCES AND RESOLUTIONS:

OTHER BUSINESS:

- **Change Date of Council Meeting: Sherrard moved to move the February Council meeting date to Tuesday, February 20, 2018 due to the normal council day being on a holiday. Seconded by Fritz.** Motion carried unanimously.
- **Travel Calendar: Fritz moved to approve the 2018 travel calendar. Seconded by Perry.** Brady stated he already attends Economic Alliance as a private businessman, he doesn't feel the need to send a councilmember to the meeting. If the meeting and business at hand pick up or changes, he will inform the mayor of the need for a councilmember to attend. Brady asked why the city would send a person to PNWER. He asked for clarification on how it relates to the city. Mayor Anders stated she learned more at this conference than any others she attended last year. It is a good place to network and meet other mayors and city officials. Brady stated he doesn't think the city should pay \$1000 for this conference. Sherrard asked how much was the budget for travel for the mayor. Mayor Anders stated \$5000 and all meetings listed on travel calendar fall within budget. Motion passed four votes to one. Brady voted against.
- **Offer on Backhoe: Harding moved to accept the offer of \$3000 for the surplus backhoe but not the offer of two years of fireworks for APJ. Seconded by Fritz.** Perry asked if this was Milt's company who normally does APJ fireworks. Wilson stated "yes". Wilson stated the transmission is out and backhoe is not operable. The city received no bids when backhoe was deemed surplus. **Perry moved to amend the motion to accept the offer of \$3000 and ask Milt's company to reach out to APJ for donating of two years of fireworks. Seconded by Fritz.** Motion carried.

- **Waive of Late Fees: Brady moved to waive November late fees for Apple House and Ellen Brownlee.** Perry stated Apple House was because of postal error and Brownlee's was because of medical reasons. Motion passed with four votes for and Harding abstained.
- **Open Council Position:** The city received two applications for the vacant council position. One applicant did not meet the residency guidelines. Council interviewed Holly Bange with alternating questions. **Fritz moved to appoint Holly Bange to fulfill Council Position #2. Seconded by Sherrard.** Motion carried unanimously.

ADJOURNMENT: The next regular council meeting will be February 20, 2018 at 6:00 p.m. There being no further business before the City Council, Brady made a motion to adjourn at 6:59 pm.; seconded by Harding. Motion carried unanimously.

APPROVED:

Carlene Anders, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer