

**CITY OF PATEROS  
COUNCIL MEETING MINUTES  
FOR MARCH 16, 2020**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included Christine Perry, Megan Sherrard, George Brady, Holly Bange and Mike Harding. Staff present was Jord & Kerri Wilson. Community present was Angela & Nanno VanEysinga, Mike Maltais, Deputy Aaron Culp and Deputy Josh Peckner.

**ADDITIONS AND CHANGES TO AGENDA:** Mayor Anders added 7. to the Resolutions on Declaration of Emergency and added 8. B on Medical coverage for the Mayor.

**CONSENT CALENDAR**

**Councilmember Bange moved to accept payment of checks numbers 31404 to 31490. Voided checks 31445 and 31405. Claim checks total amount of \$119,639.70 and payroll checks total amount of \$45,669.10. Approval of the minutes for the meetings held February 18, 2020, and approval of the mayor's monthly meeting plan. Seconded by Harding.**

**AUDIENCE INPUT:** Deputy Sheriff Culp and Deputy Peckner with the Narcotics Task Force updated council on where the funds were being distributed and the progress of the task force. Peckner encouraged council to report any suspicious activity by calling his number 422-7227. Culp stated he would like concerns to be directed through Clerk Wilson to the Sheriff's office. Brady asked for a report that showed results and how many cases per year. Peckner stated he could the quarterly report he gives the commissioners.

**COMMITTEE REPORTS:** Brady stated Finance Committee met and went over allowing the mayor to access medical coverage through AWC. Harding stated it was discussed the importance of declaring a state of emergency in case the city needed to access State or Federal funds. Mayor Anders stated it is also needed to for businesses to access SBA (small business loans). Bange stated the water/sewer committee met and went over the current status of the water project. It is now in the final phases. Sherrard stated the planning committee met with Rock Garden Holdings LLC as he is currently in default of his development contract. The committee put together recommendations that were submitted to council for consideration.

**CITY REPORTS**

**Police:** Report was submitted in the council packet. Sherrard stated her concern of the increase in police calls. Peckner stated if the city needed any trail cameras, he does have a few to loan the city.

**Fire Department:** Report was submitted in the council packet. No changes with the Fire Department. Chief Zweigle was asked not to attend to keep audience numbers low.

**Mayor's Report:** Mayor Anders went over her report that was submitted in the council packets. Mayor Anders stated Arbor Day will be cancelled due to COVID-19 and Governor Inslee recommendations of social gatherings being cancelled. Anders also stated city hall would be closed to the public through April 10<sup>th</sup> to help protect staff and community.

**Council Reports:** Brady stated he visited with the mayor concerning her involvement with the non-profit the Resource Center. He stated he had given all of council a copy of the minutes of the meeting where the commercial kitchen was discussed as feeding the homeless. Brady stated he is not in favor of the kitchen being in the downtown corridor and would like to meet with the

Resource Center to get a clearer understanding of what they have planned and open a discussion. Perry stated she would attend with Brady. Brady stated he felt that non-profits should obtain a business license so the city could gauge what the type of business the non-profit is doing. This may require an ordinance change. Brady also stated the need to develop an ethics policy for council and the mayor that clearly states what is allowed and what is not. Council agreed it was a good idea for Brady and Perry to meet with the Resource Center as long as it was done professionally. Bange stated she would visit with them separately as she had questions of her own that she would like answered.

**School:** Mayor Anders visited with Superintendent Goodnight and he stated school would be closed through April 24<sup>th</sup>. Sherrard stated there would be food deliveries and homework deliveries made to students. Mayor Anders stated the library is also closed.

**City Administrator:** Jord Wilson went over his report that was submitted to council. Wilson gave updates on streets, parks, sewer and water project. Wilson stated he had discussed with Scott Kreiter on whether Memorial bathrooms would remain open during the quarantine period. Both thought the bathrooms should remain open and staff would continue to use preventive methods while cleaning. Wilson updated council on the possibility of Tesla putting in quick charging stations. Wilson is gathering additional information and will keep council updated.

**Clerk-Treasurer, Kerri Wilson:**

- General Fund Revenues & Expenditures closed on track.
- Hotel Motel Revenues are lower than last year.
- Sale & Use Revenues are lower than last year.
- Property Tax Revenues are reporting lower
- Toni Nelson has postponed her visit till the first of May. Public Records Training has also been cancelled.

**ORDINANCES AND RESOLUTIONS:**

- **Resolution 2020-11 Franchise Agreement:** Sherrard moved to adopt Resolution 2020-11, a resolution accepting the terms of the Franchise Agreement with Okanogan County for access to operate a domestic water line under Bill Shaw Road and Pedersen Road and authorize the mayor to sign all documents. Seconded by Bange. Sherrard moved to amend the motion to include sewer line access. Seconded by Bange. Motion carried unanimously.
- **Resolution 2020-12 ID Card Policy:** Harding moved to approve Resolution 2020-12, a resolution approving the Identification Card Policy for the City of Pateros. Seconded by Brady. Motion carried unanimously.
- **Resolution 2020-13 Award of Contract:** Brady moved to adopt Resolution 2020-13, a resolution awarding the TIB chip seal project for Ives & North street to Granite Construction Company in the amount of \$46,406.25 and authorize the mayor to sign all documents. Seconded by Bange. Brady asked if the city will be able to utilize the extra funds as the bids came in lower. Wilson stated “no”. Wilson also stated he visited with Josh with Okanogan County and they can now do street projects for the cities. Motion carried unanimously.
- **Resolution 2020-14 Declaration of Emergency:** Bange moved to adopt Resolution 2020-14, a resolution declaring a state of emergency with respect to COVID-19. Seconded by Perry. Motion carried unanimously.

**OTHER BUSINESS:**

- **Rock Garden Holdings, LLC:** Perry moved to have city attorney draft an amendment to the Development Agreement with Rock Garden Holding, LLC according to the recommendations submitted by the Planning Committee. Seconded by Bange. Brady stated the city attorney would decide whether the city needed a new contract or an amendment. Sherrard stated the committee agreed that they want Rock Garden Holdings to build. Motion carried unanimously.
- **Mayor's Insurance:** Brady moved to approve the change to the Master Agreement with AWC Trust to allow the mayor to obtain insurance coverage and the mayor would have to pay premiums in advance to the city. Seconded by Perry. Motion carried unanimously.

**ADJOURNMENT:** The next regular council meeting will be April 20, 2020 at 6:00 p.m. There being no further business before the City Council, Sherrard made a motion to adjourn at 7:00 pm.; seconded by Bange. Motion carried unanimously.

APPROVED:

  
Carlene Anders, Mayor

ATTEST:

  
Kerri Wilson, Clerk-Treasurer

**MID FEB - MID MAR 2020**

## MAYOR REPORT



**CARLENE R. ANDERS**

### General Comments

- Arbor Day is scheduled for Friday 4/24/2020 at 3 PM in the Memorial Park
- Thank you to the community input regarding the naming of the new building/stage/well house in the center of town. It has been named the RIVERVIEW PAVILLION.
- Reminder that there is a scheduled PUD Power Outage for Friday 3/13/20 from midnight to 6 AM.
- Please continue to stay apprised of current information in Okanogan County by going to their website at <https://www.okanogandem.org/>. You can also sign up for area alerts on your cell, home phone or via email there.
- In response to the COVID19 Pandemic, City Hall has been in contact with our county emergency management, is closely monitoring the situation, and has implemented increased sanitization at our facilities.

### Regularly Scheduled Meetings/Events attended representing the City of Pateros

1. 2/18 Monthly Staff Luncheon/Training. Pateros City Hall 11:30 PM
2. 2/18 Parks Committee Meeting \* Pateros City Hall 4:30 PM (facilitated)
3. 2/18 City Council Meeting 6 PM Pateros City Hall(facilitated)
4. 2/26 Okanogan Co. Community Action Council Board Meeting 5:15 PM (participated)
5. 3/9 TranGo Board Meeting - TranGo Conf. Rm Okanogan 5 PM (participated)
6. 3/3 Monthly Staff Luncheon/Training (Coronavirus). Pateros City Hall 11:30 PM
7. 3/3 Planning Committee Meeting \* Pateros City Hall 3:30 PM \* Feasibility Study Grant Application (facilitated)
8. 3/11 NCWEDD (North Central WA Economic Development District) Board Meeting - Chelan City Hall Council Room 9-11 AM (participated via phone)
9. 3/12 Planning Committee Meeting \* Pateros City Hall 3:45 PM \* Anderson Project (facilitated)

\* OCOG did not meet this month.

### Additional Meetings/Events

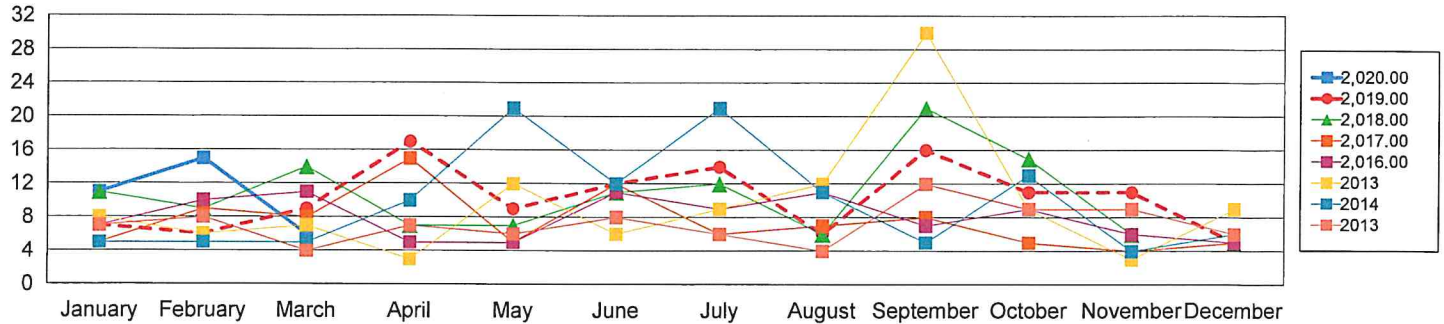
- 2/20 EMD (Emergency Management Department) County Meeting, Okanogan Co. Commissioner's Conference Room in Okanogan MHMP/CWPP with NW Management 1:30-3 PM (participated)
- 2/26 Pateros School District Board Meeting 6-9 PM (attended)
- 2/26 TranGo Special Board Meeting - TranGo Conf. Rm Okanogan on Personnel Manual 12-3 PM (facilitated)
- 3/4 TranGo Special Board Meeting - TranGo Conf. Rm Okanogan on Personnel Manual 1-3 PM (facilitated)
- 3/4 DOH / Okanogan Co. EOC Conference Call on Coronavirus 10 AM





# Okanogan County Sheriff's Office

## Pateros City - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **10**
- Thefts in last 30 days:
- Burglary / Trespass in last 30 days:
- Assaults / Disputes in last 30 days:
- Traffic incidents in last 30 days:
- Total City Incidents YTD: **34**

Traffic Stops:

### Law Incidents - Last 30 Days OCSO

10

2/23/2020	7:07:04AM	SUSPICIOUS	RIVERSIDE	PATEROS	S20-01206
2/25/2020	10:21:24AM	DISORDERLY	BEACH	PATEROS	S20-01252
2/25/2020	1:40:41PM	WELFARE CHECK	MCALVEY	PATEROS	S20-01260
2/26/2020	5:43:48PM	SUICIDAL PERSON	IVES	PATEROS	S20-01293
3/2/2020	10:49:24AM	WELFARE CHECK	PATEROS MALL	PATEROS	S20-01393
3/5/2020	4:22:34AM	SUSPICIOUS	WARREN	PATEROS	S20-01464
3/9/2020	2:27:22PM	AGENCY ASSIST	WARREN	PATEROS	S20-01580
3/11/2020	11:12:55AM	ANIMAL VICIOUS	IVES	PATEROS	S20-01615
3/19/2020	1:26:35AM	ATTEMPT-LOC TRF	WARREN	PATEROS	S20-01745
3/21/2020	12:49:33AM	WELFARE CHECK	WARREN	PATEROS	S20-01788

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## EMS Calls - Last 30 Days

## Fire Calls - Last 30 Days

### PATEROS FIRE FD15

5

3/21/2020	12:04:03AM	ALARM FIRE	F20-00341
3/17/2020	9:59:25PM	FIRE WILDLAND	F20-00306
3/10/2020	10:26:33AM	ALARM FIRE	F20-00278
2/27/2020	11:17:32AM	ALARM FIRE	F20-00223
2/22/2020	4:44:12PM	FIRE OTHER	F20-00215