



# City of Pateros

## Right-of-Way/Easement/Excavation Permit Application

City of Pateros Public Works Department • 113 Lakeshore Drive • Pateros, WA 98846 • P: (509) 923-2571 • F: (509) 923-2971

Excavation Permit Applications must be submitted to the City of Pateros Public Works Department **no later than two (2) business days prior to the anticipated project start date**. All work within public right-of-way must be completed in accordance with Washington State Department of Transportation *2016 Standard Specifications* or City of Pateros Design Standards. Permit issued upon approval of application and payment of \$10.00 permit fee to Pateros City Hall, 113 Lakeshore Drive, Pateros, WA 98846. Permit will be available for pickup at City Hall. **Applications must include and/or provide evidence of the following:**

- Certificate of insurance\*** evidencing current and valid commercial general and liability insurance of no less than one million dollars (\$1,000,000) per occurrence and a commercial general liability aggregate of two million dollars (\$2,000,000) with the City of Pateros listed as “additional insured”.  Current **City of Pateros Business License**.
- Current **Washington State Contractor’s License** (WA State Department of Labor & Industries).
- Traffic control plan** including the proposed work within the public right-of-way or easement (see reverse side).
- Security Bond\*** for \$150 filed with City Clerk at City Hall.

*\*More may be required at the discretion of the public works director per Pateros Municipal Code (PMC) 12.08.030*

<b>APPLICANT/CONTRACTOR INFORMATION</b>		
Contractor /Organization Name (Individual, Company, etc.): _____		
Applicant/Contact Name (if different from above): _____		
Mailing Address: _____		
City: _____	State: _____	Zip: _____
Telephone: _____	Fax: _____	
City of Pateros Business License No.: _____		WA State Contractor’s License No.: _____

<b>SITE/PROJECT INFORMATION</b>	
Property Owner Name: _____	
Location (House Number, Road, Street): _____	
Anticipated Start Date: _____	Anticipated End Date: _____
Type of work to occur in right-of-way/easement ( <i>check all that apply</i> ):	
<small>*Concrete forms must be inspected and approved by prior to pouring. To schedule an inspection, contact the City of Pateros Public Works at (509) 923-2571. Please allow 24 hours’ notice for inspection.</small>	
<input type="checkbox"/> Replace Driveway*	<input type="checkbox"/> Road Construction <input type="checkbox"/> Bore and/or Jack
<input type="checkbox"/> New Driveway*	<input type="checkbox"/> Utility Construction/Repair <input type="checkbox"/> Tree Trimming
<input type="checkbox"/> Sidewalk Construction*	<input type="checkbox"/> Other (please list): _____
Provide a brief description of work to be performed: _____	

### INDEMNIFICATION AND HOLD HARMLESS

*Applicant shall defend, indemnify, and hold the City of Pateros, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with activities or operations performed by the Applicant or on the Applicant’s behalf out of issuance of this Permit. Applicant also agrees to comply with all Federal, State and local regulations in the performance of the permitted work. Applicant shall guarantee and maintain the area disturbed one year after returning it to original condition. I have read and will comply with the City of Pateros Excavation requirements.*

Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

# TRAFFIC CONTROL PLAN WITHIN CITY OF PATEROS RIGHT-OF-WAY

*Please provide an illustration as to how traffic will be diverted around project and/or vehicles within City of Pateros right-of-way (if applicable).*

**FOR OFFICE USE ONLY - PERMIT APPLICATION CHECKLIST 5.17.2018**

- INSURANCE CERT. CURRENT WITH CORRECT MINIMUMS.     CITY OF PATEROS BUSINESS LICENSE CURRENT.  
 SECURITY BOND     TRAFFIC CONTROL PLAN FOR PROJECT.     WA STATE L&I CONTRACTOR LICENSE CURRENT.

**Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Receipt #:** \_\_\_\_\_ **Permit #:** \_\_\_\_\_

**Compaction Report(s) Required:**  Yes     No    **Compaction Requirements:**

**Comments:** \_\_\_\_\_