

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR MAY 15, 2017**

Pro Tem Mayor Perry called the meeting to order at 6:00 p.m. Councilmembers present included Mike Harding, Megan Sherrard and Adam Fritz. Mayor Anders and Councilman Brady were excused. Staff present was Jord Wilson and Kerri Wilson. Community present was: Angela & Nanno Van Eysinga, Gary Ogden and Chief Keith Zweigle.

CONSENT CALENDAR

Councilmember Sherrard moved to accept payment of checks numbers 28442 to 28525. Voided check 28392. Claim checks total amount of \$68,967.18 and payroll checks total amount of \$39,166.58. Approval of the minutes for the meeting held April 17, 2017 and approval of the mayor's monthly meeting plan. Seconded by Fritz. Motion carried unanimously.

AUDIENCE INPUT:

COMMITTEE REPORTS:

CITY REPORTS

Police: Report was submitted in council packets.

Fire Department: Chief Zweigle stated its been pretty quiet. They did assist in a couple mutual calls with Brewster. They finished the wildland refresher class and rookie graduation is scheduled for May 22nd. Chief Zweigle asked a note to be included in the utility bills reminding residents to check the burn ban before burning in the city limits.

Mayor's Report: Pro Tem Perry read Mayor Anders report which was submitted to council.

Council Reports: Fritz and Sherrard stated they attended the Small Cities Connector Meeting held in Pateros.

Long Term Recovery: Included in Mayor's report.

School: Included in Mayor's report.

City Administrator: Jord Wilson submitted a report in packets for council. His report consisted of updates on safety, water system improvements, parks, community planning and economic development. Wilson also updated council on the relight project and submitted estimates of reimbursable cost for the project. Ogden asked what kind of lights would be installed. Wilson stated all the lights were LED with stronger wattage for the downtown corridor. Van Eysinga asked if the light pole across from the hotel was included in the repair. Wilson stated most likely the light pole would be addressed with the Ives Landing Park Project.

Clerk-Treasurer, Kerri Wilson:

- General Fund Revenues & Expenditures were on track.
- Hotel Motel Revenues are on a little lower.
- Sale & Use Revenues are on track however they are lower from 2015 & 2016. These years had a considerable amount of rebuilds after the fire so the amount of tax was a lot higher.
- Property Tax Revenues are higher.
- Small City Connector Meeting was a success. There were eight cities represented along with a representative from the tribe.

- There will be a need for a special council on May 23, 2017 at 6pm. There will also be a community informational meeting on the water project and Pederson Road Project at 5pm. Meetings will be advertised in this week's paper, posted at the post office and put on the city website.

ORDINANCES AND RESOLUTIONS:

- **Resolution 2017-20 Irrigation Installation Contract: Harding moved to adopt Resolution 2017-20, a resolution awarding the Irrigation Installation Contract for the cemetery to North Cascade Landscaping in the amount of \$45,046.00 and authorize the mayor to sign all related documents. Seconded by Fritz.** Sherrard asked why the proposal wasn't itemized. Wilson stated the project packet submitted to the contractors had the details itemized. Wilson also stated that if NCLandscaping could not meet the guidelines of the contract, then the project would go out back out to bid. Perry asked how long it would postpone the project. Wilson stated approximately six weeks. Motion passed unanimously.

OTHER BUSINESS:

- **Waive of Late Fees: Sherrard moved to table the motion until May 23, 2017 council meeting. Seconded by Fritz.** Sherrard stated she would like all the council's input on the decision as this was not a normal request. Clerk Wilson stated she is waiting on a request to the bank on the cost to add the online bill pay service to the city website. Wilson reminded council that any cost would have to be recouped through the customer on the utility bill rates. Wilson also stated that meter reads would be moved ahead by five days and bills would go out on the date closest to the 25th of the month instead of the last day of the month to give the customers an extra five days to pay their bill without a late fee being processed. Motion carried unanimously.

ADJOURNMENT: The next regular council meeting will be May 23, 2017 at 6:00 p.m. There being no further business before the City Council, Fritz made a motion to adjourn at 6:45pm.; seconded by Harding. Motion carried unanimously.

APPROVED:

Carlene Anders, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer