

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR DECEMBER 18, 2017**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included George Brady, Mike Harding and Adam Fritz. Christine Perry and Megan Sherrard were excused. Staff present was Jord & Kerri Wilson. Community present was Fire Chief Keith Zweigle, Ben Varela, Mike Maltais, Gene Dowers, Jessie Dowers and Danny Dowers.

CONSENT CALENDAR

Councilmember Brady to clarify #'s from November motion to read cleared where numbers 28887-29034 and moved to accept payment of checks numbers 29037 to 29131. Voided checks 29035 & 29036. Claim checks total amount of \$157,498.10 and payroll checks total amount of \$37,803.20. Approval of the minutes for the meeting held November 20th, 2017 and approval of the mayor's monthly meeting plan given verbally. Seconded by Harding. Motion carried unanimously.

AUDIENCE INPUT: Ben Varela with Varela & Associates gave an update of the water reservoir and wells project. Water quality on both wells came back excellent with very low manganese found. Both projects are on track financially. A detailed report was submitted to council for review.

COMMITTEE REPORTS: no reports

CITY REPORTS

Police: Report was submitted in council packets.

Fire Department: Fire Chief Zweigle stated things have been pretty quiet. Chief did purchase some needed tools & equipment with the last of 2017 budget funds. Chief asked if city could put a flyer in the utility bill on snow around the hydrants. Clerk Wilson stated she would put them in December utility bills. Chief attended training at WVC North. There were funds allocated to put into a program for fire fighters for credits and certifications.

Mayor's Report: Mayor Anders stated OCOG & Trango did not meet this month. Mayor Anders did attend EDD where priority projects were discussed and reviewed. There will be a scheduled retreat in January. Mayor Anders was elected vice chair for Trango and Advisory Board to WVC for the Fire Department. She also stated she visited with the Governor's office for a time to meet during legislative session in January. Terry Lawhead is retiring and planning one more trip out here. Brady stated he also requested a meeting with Lawhead and his replacement. Mayor Anders stated she was attend and did not attend Chamber.

Council Reports: Brady attended SWAC and informed council that the city cardboard station would have a weekly scheduled pick up.

Long Term Recovery: Mayor Anders stated Americorp leaves December 19th. LTRG is working on four homes this winter and five in the spring.

School: Mayor Anders met with Lois Davies.

City Administrator: Jord Wilson submitted a report in packets for council. His report consisted of updates on all public works projects. Wilson met with Brian at the school to go over snow plowing. CDBG grant for Pedersen Road was closed out. Wilson submitted detailed water/sewer information for council to review.

Clerk-Treasurer, Kerri Wilson:

- General Fund Revenues & Expenditures were on track.
- Hotel Motel Revenues are a little lower.
- Sale & Use Revenues are on track.
- Property Tax Revenues are higher.
- Open Council Position: Application deadline is extended to January 8th. Wilson will submit a flyer in December utility bills. We have received one application.
- Mayor Anders stated she accepted & approved the officer's recommended by the Pateros Fire Department. Officers are as follows:

Fire Chief: Keith Zweigle

Assisted Chief: Kerry Heen

Captain: Matt Coffman

Lieutenant #1: Jake Carpenter

Lieutenant #2: Bill Hoffman

Training Coord: Ray Sandy & Rusty Jensen

PUBLIC HEARINGS:

- **2017 Budget Amendment:** Mayor Anders opened the public hearing at 6:38 pm. No public comment. Public hearing closed at 6:39 pm.

ORDINANCES AND RESOLUTIONS:

- **Ordinance 757 Budget Amendment:** Fritz moved to adopt Ordinance 757, a ordinance of the City of Pateros amending Ordinance 747 by changing the 2017 budget appropriations for the General Fund. Seconded by Harding. Brady asked for clarification on the amendment amount. Clerk Wilson went over the sections of the General Fund that needed amended. Motion passed unanimously.
- **Resolution 2017-48 TIB Grant:** Fritz moved to adopt Resolution 2017-48, a resolution accepting and agreeing to the terms of the agreement between WA State Transportation Improvement Board and the City of Pateros and authorize the mayor to sign all related documents. Seconded by Brady. Brady asked if the funds were just for Industrial Way. Wilson answered "yes". Motion carried unanimously.
- **Resolution 2017-49 Change Orders:** Brady moved to adopt Resolution 2017-49, a resolution accepting the change orders submitted by Blue Star Enterprises NW Inc. and authorize the mayor to sign the orders. Seconded by Fritz. Motion carried unanimously.

OTHER BUSINESS:

- **Waive of Late Fees:** Brady asked council to postpone till January council meeting when there is a full council present.
- **Change of Council Date:** Fritz moved to move the January Council meeting to Tuesday January 16, 2018 due to the normal council day being on a holiday. Seconded by Harding. Motion carried unanimously.
- Wilson gave the oath of office to Mayor Carlene Anders and Councilman Michael Harding. Councilwoman Perry was absent and will be sworn in at January council meeting.

ADJOURNMENT: The next regular council meeting will be January 16, 2018 at 6:00 p.m. There being no further business before the City Council, Brady made a motion to adjourn at 6:53 pm.; seconded by Harding. Motion carried unanimously.

APPROVED:

Carlene Anders, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer