

**CITY OF PATEROS  
COUNCIL MEETING MINUTES  
FOR JANUARY 22, 2019**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included Christine Perry, George Brady, Mike Harding, Holly Bange and Megan Sherrard. Staff present was Kerri and Jord Wilson. Community present was Fire Chief Zweigle, Mike Maltais, Ashlie Kennedy, Frank Herbert, Grace Larsen and Greg Goodnight.

**CONSENT CALENDAR**

**Councilmember Sherrard moved to accept payment of checks numbers 30162 to 30260.**

**Claim checks total amount of \$278,438.95 and payroll checks total amount of \$40,924.64.**

**Approval of the minutes for the meeting held December 17, 2018 and approval of the mayor's monthly meeting plan. Seconded by Bange. Motion carried unanimously.**

**AUDIENCE INPUT:**

**COMMITTEE REPORTS:** Harding reported the Water Committee met and went over the water system. A tour of the new pump house and reservoir was given by City Administrator Jord Wilson and Water Manager Doug Kirk. Sherrard reported the Planning Committee met again to go over the final changes of the zoning code. Sherrard stated the draft is open for a informal thirty day review for comments. After this review, the committee will meet again and submit the document to council to imitate the formal 60 day review for comments.

**CITY REPORTS**

**Police:** Report was submitted in council packets.

**Fire Department:** Fire Chief Zweigle asked if Clerk Wilson could submit Burn Permit information in the utility billing. There are repairs being done to one of the fire engines. Training consisted of table top exercises. On February 9<sup>th</sup>, there will be an appreciation dinner for volunteer firefighters and their families. On February 28<sup>th</sup>, Chief Zweigle will be presenting to the school students.

**Mayor's Report:** Mayor Anders reviewed her report that was submitted to council and updated council on upcoming meetings.

**Council Reports:** Brady stated he attended the CERB meeting in Olympia. Sherrard reminded council that Arbor Day is approaching and the committee is looking for volunteers and a theme for this years celebration.

**Long Term Recovery:** Anders stated she was in Florida for Hurricane Michael recovery. Our Long Term Recovery group was selected as the National Disaster Leadership Group. LTR will be doing fire strong workshop throughout the area.

- March 19- Brewster
- March 20- Chelan
- April 16- Tonasket
- April 17- Okanogan
- April 30- Nespelem
- May 1- Twisp

**School:** The city received a letter from the Pateros School District requesting consideration in changing their property from Industrial Use to Public Use. The mayor stated she has received letters of support during the 30 day comment period. Anders stated the snow was piled up on the fire side of the road by the school and needs to be kept clear for emergency vehicle access. She also stated that vehicles were parking in the no parking area designated for emergency vehicle access.

**City Administrator:** Jord Wilson submitted a recap of 2018 report in packets for council. Brady asked if manganese information could be sent out in the utility bills. Wilson stated the city had purchased a manganese tester for the pump house.

**Clerk-Treasurer, Kerri Wilson:**

- General Fund Revenues & Expenditures closed on track.
- Hotel Motel Revenues are \$6000 higher than last year at this time.
- Sale & Use Revenues are higher than previous year at this time
- Property Tax Revenues are \$7,974 higher than last year.
- Annual Report of Operations was submitted to council for the years 2015-2018

**PUBLIC HEARINGS:** Mayor Anders opened the public hearing on compensation for the volunteer firefighters at 6:31 pm. Chief Zweigle stated he was pleased this was being considered as the volunteer give a lot of their time to be on the department. Public hearing closed at 6:34 pm.

**ORDINANCES AND RESOLUTIONS:**

- **Ordinance 770 Volunteer Firefighters:** Harding moved to adopt Ordinance 770, an ordinance adjusting the amount of compensation received by the members of the Pateros Volunteer Fire Department. Seconded by Perry. Brady asked if this was just for city calls and not district. Clerk Wilson stated the ordinance was only for city calls. Bange stated if the fire fighter was going to answer a call, even if it was cancelled on route, the firefighter should be compensated the higher amount and should be determined by the Chief. Motion carried unanimously.
- **Resolution 2019-01 2019 Fee Schedule:** Brady moved to adopt Resolution 2019-01, a resolution amending the fee schedule for 2019. Seconded by Sherrard. Motion carried unanimously.
- **Resolution 2019-02 Change Order:** Bange moved to approve Resolution 2019-02, a resolution accepting change order #3 for pump house #3 in the amount of \$4,675.54. Motion carried unanimously.
- **Resolution 2019-03 Sheriff Contract:** Perry moved to approve Resolution 2019-03, a resolution agreeing to the terms of the contract agreement between the City of Pateros and the Okanogan County Sheriff Department and authorize the mayor to sign all documents. Seconded by Bange. Clerk Wilson did request someone to attend January council. Brady agreed that the Sheriff's presence was needed at least twice in a year at a council meeting. Harding stated he visited with the new Sheriff and he plans on attending February council meeting. Motion carried unanimously.

**OTHER BUSINESS:**

- **TIB Project:** Bange moved to authorize Varela & Associates to move forward with the bid process for the Industrial Way Rehabilitation Project being funded by the Transportation Improvement Board contingent on TIB approval. Seconded by Brady. Motion carried unanimously.
- **Mayors Calendar:** Sherrard moved to approve the mayor's travel calendar for 2019. Seconded by Harding. Brady asked if the % of meetings from last year were the same as this year and if AWC is reimbursing the city for the cost of travel for the E911 committee meetings. Mayor Anders stated the calendar was very similar to 2018 and Clerk Wilson had notified AWC and is waiting for the response to that question. Motion carried unanimously.
- **February Council Date:** Bange moved to move to change February council date to February 19, 2019 due to the holiday. Seconded by Perry. Motion carried unanimously.
- **Mayor Pro Tem:** Sherrard moved to appoint George Brady to serve as Mayor Pro Tem till December 31, 2020. Seconded by Perry. Motion carried unanimously.
- **Waive of Late Fee:** Bange moved to waive 123 Chris Street (Austin) late fee this one time. Seconded by Brady. Motion carried unanimously

**ADJOURNMENT:** The next regular council meeting will be February 19, 2019 at 6:00 p.m. There being no further business before the City Council, Bange made a motion to adjourn at 6:54 pm.; seconded by Harding. Motion carried unanimously.

APPROVED:

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Carlene Anders, Mayor

ATTEST:

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Kerri Wilson, Clerk-Treasurer